

# BOOKING FORM

**Sports Courses, SPLASH Learn to Swim Programme, Sportsamps and Tasters**

**Book in person:** book and pay at reception **Book by post:** fill in booking form below and post to Sportspark

Title	<input type="text"/>	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>	
First name	<input type="text"/>	Last name	<input type="text"/>			
Address	<input type="text"/>					
	<input type="text"/>	Postcode	<input type="text"/>			
If applicable:						
Parent/guardian's first name	<input type="text"/>	Last name	<input type="text"/>			
Relationship to child	<input type="text"/>					
Child's school	<input type="text"/>					
Tel (Home)	<input type="text"/>	Tel (Work)	<input type="text"/>			
Mobile	<input type="text"/>	* Parent/guardians if under 16				
Number for use in emergencies (please tick one)	Home	<input type="checkbox"/>	Work	<input type="checkbox"/>	Mobile	<input type="checkbox"/>
Email	<input type="text"/>					
Sportscard number	<input type="text"/>					
Date of Birth	<input type="text" value="DD / MM / YY"/>	Age	<input type="text"/>	* Under 16's, parent/guardians to sign consent on reverse		

### Medical information

Please state if you/your child suffers from any medical conditions and previous injuries, food allergies, disabilities or anything else that we should be aware of e.g. weak swimmer or preferred friendship group

  
  

Doctor's name

Doctor's tel

## Sportscamp Bookings

Start Date / Dates

Standard Day

Extended Day

Cost

## Course / Taster Bookings

Course / Taster Name

Start Date / Dates

Day

Time

Cost

## SPLASH Learn to Swim Programme

Stage / Level

Start Date / Dates

Day

Time

Cost

## Consent by parent or guardian for under 16's (including Yr11)

### Declaration by parent or guardian:

I wish for the named child to be accepted on the above course and I agree to the terms and conditions below. I confirm that any medical condition which may affect their participation on the course has been fully disclosed on the previous page [under medical information].

### Health and Safety/Child Protection:

I give permission for Sportspark to administer first aid if necessary and to transfer my child to hospital should an emergency arise.

### Terms and Conditions

- Refunds are only given on course fees if the course is full and we can find a replacement to cover your space.
- Camps cannot be refunded but credit notes can be issued.
- Sportspark reserves the right to alter or cancel any session/course if circumstances beyond their control deem it necessary. An alternative or voucher may be offered and Sportspark will endeavour to keep all participants informed as far as humanly possible.
- We do not accept responsibility for loss or damage to property.
- Children attending the courses should be handed over/collected from staff and not be left unsupervised at the venue.
- Course/timetables schedule may be changed at late notice.
- Sportspark's full Terms and Conditions and Policies of Use may be found online at [www.sportspark.co.uk/about/terms-conditions-policy-statements](http://www.sportspark.co.uk/about/terms-conditions-policy-statements).

### Child Photography Consent

(Please tick box as appropriate):

I consent  I do not consent

to Sportspark taking photographs of the named child on this form, for use within Sportspark publicity material. Any photographs taken and used within publicity material shall be deemed to represent an imaginary person. The photographs may be used in Sportspark's official printed and digital publicity material including, (but not limited to), brochures, posters, point of sale material, advertisements and websites, with any reasonable retouching or alteration. Any images will be owned by Sportspark and retained in perpetuity and will only be used by Sportspark and their authorised agents, (i.e. graphic designers), for the purposes mentioned herein.

### Parent / guardian signature

Print name

Date

Office use - checked

### Sportspark

University Drive, University of East Anglia

Norwich Research Park, Norwich, Norfolk, NR4 7TJ

T 01603 592398 [www.sportspark.co.uk](http://www.sportspark.co.uk)

Sportspark would like to keep you updated with information about our courses, timetable updates and other news. Please tick the following boxes to confirm that you would like receive information about Sportspark:

By email  By text message  By post  By phone

Occasionally, Sportspark would also like to keep you updated with news from our sponsors and partners\*. Please tick the following boxes to confirm that you are happy to receive this information:

By email  By text message  By post  By phone

\*Please be assured that we will never sell your details or pass them on to third parties.

## Payment Details

Payment is by cheque or credit card only. Cheques are to be made payable to Sportspark at UEA.

Credit card payments can be accepted in person (at reception), by presenting your payment card together with your completed booking form. If you are posting your booking form back to Sportspark, please telephone (01603) 592398 a few days after the posting date, and please have your card details and booking information (course, dates, times, etc) ready to relay to one of our Customer Service Advisors.

Please note that course/taster bookings will not be confirmed until payment has been received in full.

Please note that Electron (swipe only) and AMEX cards are not accepted.

**Please return your booking form, together with your cheque (if applicable) to:-**

### **Sportspark**

University of East Anglia  
Norwich Research Park  
Norwich, Norfolk  
NR4 7TJ

Please do not send this form electronically (i.e., via email), or send any form of bank details via email. Sportspark only accepts paper copies of this booking form, either in person (at reception), or through the post.

**Sportspark welcomes everyone and is passionate about providing an inclusive, accessible and inspiring facility for all members of the community.**

**Whether you are a beginner, talented amateur or professional-standard athlete, Sportspark offers world-class facilities to everyone. There's no need to be a member, simply pay and play.**

**For regular users, Sportspark's great choice of no-contract membership packages start at just £5 per month and offer fantastic savings across our facilities and activities.**

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**[www.sportspark.co.uk](http://www.sportspark.co.uk)**

**All day every day for the community.**