

Due to the size of modern video cameras and mobile phones with the facility to produce photographic imagery, and the ability to transmit images onto the World Wide Web the use of such equipment presents the opportunity for misuse.

It is recognised that taking photographs and using video recording equipment is part of daily life. We do not wish to prevent individuals from taking photographs of their friends and families for personal use, and celebration of achievement is to be encouraged. However, it is appreciated that customers using our facilities do not expect to be photographed or filmed by others, particularly when their image could be published on the internet or used for commercial or publicity purposes. The policy follows recommendations and guidelines from the Chartered Institute for the Management of Sport and Physical Activity (CIMSPA) in their document photographing of children in sports centres / swimming pools (ref.270:01/03) with references from the child protection in sport unit.

Sportspark will adopt a common sense approach to both permitting and restricting photography within its facilities to enable, under certain circumstances, family/social photographs to be taken within permitted areas and forbidding the taking of images in sensitive areas.

The term 'photography' in this procedure refers to both still image and video recording, on any device.

Where and when photography should not be allowed by staff or customers:

- We will not allow general photography/taking of images in:
 - o Changing Area
 - o Toilets
 - o Showers
 - o Swimming Pool Area
 - o Swimming Pool Spectator Gallery

- Appropriate prohibition 'No Photography' signage should be displayed in areas where photography is not allowed
- During public sessions, the use of photographic equipment is prohibited in designated areas of the facility as outlined above, including personal underwater cameras and recording equipment
- Mobile phones should not be used within changing areas, toilets, showers or the swimming pool area.

We will allow professional photography only with prior written permission and under controlled conditions.

Communication of the policy

The policy will also be communicated on the facility website, booking T&Cs, and available on relevant marketing materials.

Use of photography by Clubs/Hirers

The Events Coordinator is responsible for informing Clubs of the Centre's Photographic Policy and acquiring acknowledgement of acceptance of the content from the Club's highest official. It is the responsibility of the hirer to ensure that the Sportspark Photographic Policy is adhered to by their participants and spectators at all times.

If photography is to be used by the club as a tool to support young persons' skill development, they must have a policy in place to safeguard them. Prior authorisation must be obtained from Sportspark prior to such photography taking place and will only be authorised during exclusive use sessions. In all sessions where members of the public are present, the Sportspark Photographic Policy will take priority and must be adhered to.

If permission has been granted, should an individual complain about the use of photographic equipment at any time, the permission to use photographic equipment will be immediately investigated and may result in the person concerned being asked to cease using the equipment. The right of other facility users must be respected and remain paramount at all times.

If there are any concerns or suspicions about potentially criminal behaviour or safeguarding concerns, this should be reported to a member of Sportspark staff immediately.