

The Sportspark car park is for bona fide Sportspark customers ONLY. Please note that UEA Students and UEA staff are not allowed to park in the Sportspark car park at any time - even if they are using Sportspark facilities. The only exception to this policy relates to any University staff or students that are blue badge holders. Such individuals can access the Sportspark disabled car park bays for the period of their activity but NOT for any time associated with attending the university for work or study. To register for such access, staff and students are required to bring a copy of their current blue badge certificate on their first visit in order that their status may be updated on our access control system.

All carpark users are required to take a ticket from the barrier on arrival and will need to validate this ticket at reception either on arrival or at the time of departure. From 19.7.21 Public adult Sportscard holders (at Green card or above) may utilise the pay on foot machines in order to validate tickets. All other users must visit the Reception desk and will be required to provide proof of Sportspark activity in order to have their ticket validated.

For drop-offs, we provide a grace period of 20 minutes where no validation is required and exit can be made without charge. Please ensure that the car park is used for the purpose of all drop-offs. The layby at the front of the building is to be used for the purpose of deliveries and emergency/maintenance vehicle access only.

Sportspark continues to witness mis-use of the layby at the front of the building as well as illegal parking in this area. This layby is reserved for deliveries, emergency access and **coach** drop off only. Parking, or undertaking car drop-offs, are prohibited and may result in further enforcement action being taken.

In addition to this and as a reminder for all attendees - **the approach to, and exit from, a pedestrian crossing is marked with zigzag lines. It means that you must not park on them or overtake when approaching the crossing. Parking here blocks the view for pedestrians and the approaching traffic and causes a significant safety risk. This is enforceable as part of the Road Traffic Regulation Act and we ask that all users stop parking in these areas with immediate effect. Those collecting/dropping off should use the Sportspark car park. Please remember that there is a 20 minute grace period for all tickets in Sportspark car park and validation will only be required outside of this timeframe. We politely ask that those collecting/dropping off consider the safety of all parties and do not increase the risk to others by parking in this manner.**

All individuals using the Sportspark car park without having utilised the facility will not be granted ticket validation and must therefore pay the necessary penalty charge currently set at £5 per hour or part hour thereafter.

Bona fide customers are granted up to 4 hours free parking whilst taking part in their activity. Usage in excess of this 4 hour period, except for legitimate reasons, will incur an additional charge of £5 for every hour or part hour thereafter.

To assist in ensuring use of the car park conforms to the fair practices expected we employ a parking enforcement company at various times of day who will issue Parking Charge Notices (PCN's) to offenders who do not comply with our terms and conditions.

Please note that due to width of the driveways, and the requirements for emergency access within our car park, absolutely no parking is allowed on the marked yellow lines including those holding blue badges.

The Sportspark car park is available to all our non-student and non-staff users during our opening hours. At times of high use there is an additional option of utilising the main UEA car park adjacent to the Sportspark. **However, it is important to note that using this car park during the day will require payment of the usual fees associated with those spaces. It should be clearly understood**

that the UEA car park is NOT part of the Sportspark facilities and the operational requirements of that location must be adhered to at all times. No exceptions to this fee structure will be made by either the Sportspark or the University. There is an agreement in place that allows Sportspark customers to validate UEA car park tokens only after 16:30pm Monday to Friday, or at any time over the weekends, without paying a fee. The validation unit to be utilised for this purpose is located inside the main Sportspark reception.

Please note: The Sportspark and University will not tolerate abuse of our systems or aggressive/abusive behaviour towards any staff and will operate a zero tolerance policy with regards to any breaches of this request.